

## **The Royal Logistic Corps (RLC) Museum Manager – Job Description**

**Requirement.** A motivational and dynamic museum manager is required to manage The RLC Museum near Camberley, Surrey and its relocation and redevelopment on a new site by 2020.

**The Museum's mission** is to enable members of The Royal Logistic Corps, wider Corps family and the public to better understand logistic support to the British Army and its impact on operations and society, past present and future.

**The Museum's vision** is to become a modern museum that is a welcoming, inspirational and innovative destination for all visitors as well as a centre of excellence in research, curatorship, conservation and learning.

The museum is relocating to a new custom-built museum at Worthy Down near Winchester in 2019. The museum trustees have in place a forward plan and action plan, plus well advanced plans for the new museum to underpin the future. Implementing those plans with support of the trustees, managing the museum and its staff, the preparation and planning for the move and successfully developing the new museum, its exhibitions and displays will be the principal roles of the manager over the next 5 years. ACE Accreditation was awarded in August 2014.

**Responsibilities:** to and in support of The RLC Museum Trustees and line management for:

- Direction and management of the museum and its budget.
- Providing leadership and management of museum staff, their professional and personal development and training.
- Acting as the conduit for information between RHQ The RLC and the museum and ensuring staff are kept fully informed on current issues and future events.
- Preparing for and implementing the re-location to Worthy Down; articulating the vision of the Museum redevelopment to stakeholders and audiences.
- Developing the new museum and its exhibitions at Worthy Down.
- Implementing the museum's forward plan and action plan, the Collections Development policy and other museum policies.
- Security of the museum, its artefacts and archives.
- Health and safety and related regulations for the museum and its staff.

### **Additional Duties:**

- Public relations and internal and external marketing of the Museum, including the Museum website.
- Liaison with Army Heritage Branch, ACE, SEWS, AMOT and NAM, other museums and local councils when required.
- Or any other duties that the management team may deem necessary

### **Experience and Qualifications:**

**Essential:** It is essential that applicants have proven management experience and a real enthusiasm for delivering the vision of the museum and reaching new audiences; demonstrable experience liaising with stakeholders; plus demonstrable IT and communications skills.

**Desirable:** A museum qualification and understanding of military history, particularly of The RLC and its predecessors, are desirable; experience of museum and exhibition development is highly desirable.

The position is available immediately for an initial appointment of 5 years, in order to manage the redevelopment of the new museum ; salary £35K negotiable.  
The Museum is located at: The Princess Royal Barracks, Deepcut, Camberley, Surrey, GU16 6RW (Satnav: GU16 6SQ).